



P.O. Box 690406  
Houston, TX 77269-0406

## Application for Employment

Date of Application: \_\_\_\_\_ Position Applied For: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Present Address: \_\_\_\_\_  
(Street) (Apt #) (City) (State) (Zip)

If residing at this address less than one year, please list previous address:

\_\_\_\_\_  
(Street) (Apt #) (City) (State) (Zip)

Telephone Number \_\_\_\_\_  
Home Work

Driver's License #/ Classification \_\_\_\_\_ / \_\_\_\_\_

Have you been employed by Regional Water before?

If yes, give date \_\_\_\_\_  Yes  No

Have you filed an application with us before?

If yes, give date \_\_\_\_\_  Yes  No

Are you currently employed?

Yes  No

When would you be available for work?

\_\_\_\_\_

Desired Salary Range:

\_\_\_\_\_

Are you available to work:

Full Time  Part Time  Temporary

Will you be available to work overtime?

Yes  No

Are you eligible for employment in this country

Yes  No

Have you been convicted of a felony?

Yes  No

Education		Course of Study	Date Completed	Degree Received (Degree/Major)
High School	Name City State	-----		-----
Undergraduate College/Univ.	Name City State			
Graduate/ Professional	Name City State			

Describe any specialized training, apprenticeship, skills (include foreign languages) and extra-curricular activities.

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### Employment History

Start with your current or last position held. Explain any gaps in your employment history.

Employer \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Job Title/ Description \_\_\_\_\_

Dates Employed \_\_\_\_\_ (From) \_\_\_\_\_ (To)

Hourly Rate/Salary \_\_\_\_\_ (Starting) \_\_\_\_\_ (Final)

Reason for leaving \_\_\_\_\_

Employer \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Job Title/ Description \_\_\_\_\_

Dates Employed \_\_\_\_\_ (From) \_\_\_\_\_ (To)

Hourly Rate/Salary \_\_\_\_\_ (Starting) \_\_\_\_\_ (Final)

Reason for leaving \_\_\_\_\_

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Employer \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

Job Title/ Description \_\_\_\_\_

Dates Employed \_\_\_\_\_ (From) \_\_\_\_\_ (To)

Hourly Rate/Salary \_\_\_\_\_ (Starting) \_\_\_\_\_ (Final)

Reason for leaving \_\_\_\_\_

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### References

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

May we contact for reference  Yes  No  Later

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### References

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

May we contact for reference  Yes  No  Later

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### Applicant's Statement

I certify that the information contained in the application is correct to the best of my knowledge. I understand that to falsify information is grounds for refusing to hire me, or for discharge should I be hired.

I authorize any person, organization or company listed on this application to furnish you any and all information concerning my previous employment, education and qualifications for employment. I also authorize you to request and receive such information.

In consideration for my employment, I agree to abide by the policies and procedures of Regional Water Corporation, which may be changed, withdrawn, added or interpreted at any time, at the Company's sole option and without prior notice to me.

Regional Water Corporation is committed to providing a safe and healthy workplace. For this reason background checks/drug testing will be conducted on employment candidates. Further, Regional Water reserves the right to perform random drug and/or alcohol testing if reasonable cause shall arise.

Regional Water Corporation is an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



**AUTHORIZATION FOR RELEASE OF INFORMATION**

I hereby authorize any investigator or duly accredited representative of Regional Water Corporation bearing this release to obtain any information from schools, residential management agents, employers, criminal justice agencies, or individuals relating to my activities. This information may include, but not limited to, academic, residential, achievement, performance, attendance, personal history, disciplinary, arrest, and conviction records. I hereby direct you to release such information upon request of the bearer. I understand that the information released is for official use by Regional Water Corporation and may be disclosed to such third parties as necessary in the fulfillment of official responsibilities.

I hereby release any individual, including record custodians, from any and all liability for damages of whatever kind of nature which may at any time result to me on account of compliance, or any attempts to comply with this authorization.

\_\_\_\_\_  
Applicant's Name (Printed)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date